



# Supplier Code of Conduct Policy

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# Auto Trader Group Plc

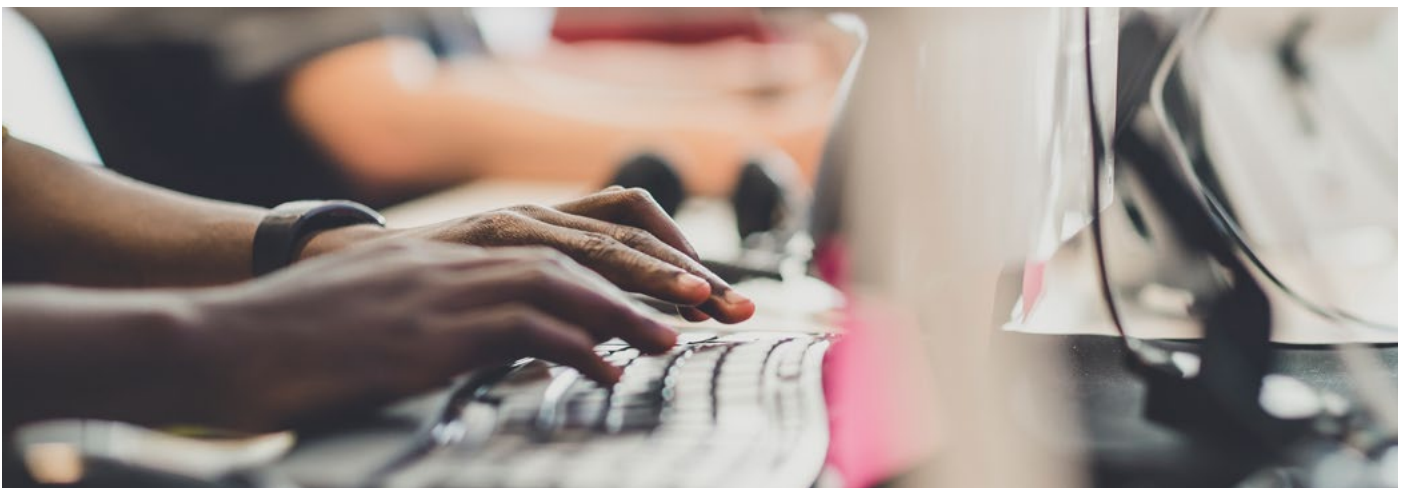
## Supplier Code of Conduct Policy

This Supplier Code of Conduct sets out Auto Trader's expectations of all its suppliers. Please review the below information and ensure you comply with it, these are the minimum standards which Auto Trader expects its suppliers to operate to.

### Governance

As a supplier to Auto Trader you understand and confirm that you:

- Will act with integrity in your dealings with Auto Trader and comply with the laws and regulations of the applicable countries in which you operate, as well as all international laws, regulations and industry practices related to any business you conduct
- Will have in place and maintain appropriate technical and organisational measures to ensure IT and data security where applicable, to ensure services are delivered as problem free and without disruption as possible and that all appropriate data protection legislation is adhered to, including but not limited to the Data Protection Act 2018 and the General Data Protection Regulation (Regulation (EU) 2016/679)
- Support the protection of human rights and will provide a healthy and safe work environment for employees, any party you conduct business with and the communities where you operate
- Will not make public communications on Auto Trader's behalf including but not limited to marketing materials, press releases, or media interviews that include reference to Auto Trader or the work you are doing with Auto Trader, without prior written consent
- Will not act in a way which intentionally or negligently harms the reputation of Auto Trader, this includes good governance such as processes and policies on the usage of social media by your employees





## Ethical Practices and Social Responsibility

As a supplier to Auto Trader you understand and confirm that you:

- Will promote fair and ethical practices within the workplace, provide safe working conditions within your supply chain, will treat all people with respect and dignity
- Will adopt and have in place measures to ensure you do not support the exploitation of children or adults including but not limited to forced, compulsory labour or human trafficking
- Will act in a manner supporting the prevention and elimination of employment discrimination and harassment of all people, regardless of; age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation
- Will adopt a zero-tolerance approach to any form of corruption or bribery, in line with applicable laws
- Value diversity and inclusivity within your workplace and supply chain by promoting through your processes, policies and supplier engagement
- Take the physical, mental and financial wellbeing of your employees into consideration, as part of your standard business practices
- Will implement environmental sustainability practices in the strategy of your business raising awareness and providing training where needed
- Encourage the implementation and use of sustainable initiatives, practices and tools to reduce your consumption of energy, improve recycling and reduce your carbon footprint

By working with Auto Trader, you are agreeing to adhere to this Code of Conduct

Auto Trader relies upon its suppliers to uphold these values and ethical standards. If you wish to report any violation of this Code of Conduct, whether by a supplier or Auto Trader employee, please speak with your Auto Trader contact, if this is not possible for whatever reason, please contact Auto Trader via:

Email to:

[procurement@autotrader.co.uk](mailto:procurement@autotrader.co.uk)

Post to:

Procurement team, 4th floor, 1 Tony Wilson Place, Manchester, M15 4FN, United Kingdom.

 **AutoTrader**